

SantaRosaDanceShoes.com

Return/Exchange Form

No need to call or write, just follow these simple steps:

1. Please fill out this form and return with merchandise.
2. Send merchandise in its original box along with the Return/Exchange form and a copy of original packing slip/receipt.
3. **Return your package to our supplier's warehouse:**

**Dance Shoes Warehouse
Return/Exchange Processing Dock A
10501 Valley Blvd. Suite 1118
El Monte, CA 91731**

- * For your protection, we recommend you obtain a tracking number and/or insurance when you ship your items to us.
- * Shoes with soiled soles or shoes which have been used on a hard surface cannot be returned for credit nor exchange.
- * Item must be shipped back to us (postmarked) within 30 days from when you received your order

If you have any questions, email Customer Services at SantaRosaSalsa@gmail.com

Your Billing Address	Your Shipping Address <i>(if different from billing address)</i>
Name	Name
Address	Address
Address	Address
City/State/Zip	City/State/Zip
Phone	Phone
Email	

Action You Wish to Take (Select box below)

Replace
 Exchange
 Refund* (Refund will be in form of original payment)

Merchandise Being Returned <i>(Please use reason code below)</i>						
Reason Code	Item No.	Color	Heel	Size	Quantity	Price

Replacement/Exchange* or additional merchandise if desired						
Reason Code	Item No.	Color	Heel	Size	Quantity	Price

- * Replacement/Exchange items will be subject to additional S&H fee.
- * Returns for a refund will be subject to re-stocking fee (except for styles shown to have factory defects, were damaged in shipping or the wrong item was sent).

Payment method for re-shipping S&H charge	
<input type="checkbox"/> Paypal	Please submit your payment to SantaRosaSalsa@gmail.com
<input type="checkbox"/> Credit Card	I authorize SantaRosaSalsa.com to charge the S&H fee on my card on file OR Credit Card #: _____ Expiration Date ____ / ____ CVV Code: ____

Reason Code for Return	Santa Rosa Dance Shoes
WM – Changed Mind WE – Ordered Wrong Size WF – Fit Issue WC – Received Wrong Size WI – Received Incorrect Item WP – Received Damaged WZ – Defective: (Please Explain) _____ _____	Do Not Fill In – Office Use Only RA #: CM #: OC #: CC #: